**Dated As:** \_\_\_\_\_\_\_\_23/07/2018\_\_\_\_\_\_

**Purchase Order #:** \_12345\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Phone:** 555-555-555555

**Website:** www.websiteaddress.com

**Email:** abc@example.com

Company Address Goes Here

City, State, Zip Code

***Purchase Order Template***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Signatures of Authorized Person]

[Write Designation Here]

**Additional Notes:**

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| **Details** | **Quantity** | **Unit Price** | **Total** |
| EnterpriseDB Subscription | 4 | 1000 USD | 4000 USD |
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|  | | **SUBTOTAL** |  |
| **TAX** |  |
|  |  |
| **TOTAL** | USD 4000 |

**Shipped From:**

**Vendor Name:** \_\_\_\_Abc Inc\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Name:** Something Pte Ltd\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** 11-11, TPP Building, Singapore

**City, State, Zip Code** 012345 **Phone:** 999-999123

**Shipped To:**

**Name:** \_\_\_SAMEER KUMAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Name:** ASHNIK PTE LTD

**Address:** 11-718, 36 ROBINSON ROAD

**City, State, Zip Code** 012244 **Phone:** 12-340011

**XYZ Inc**

**Purchase Order**